



CHILD CARE PLANNING & ADVISORY COUNCIL

CPAC Executive Committee | May 28, 2025 | 9:30 – 11:00am

MEETING NOTES

Participants: Yensing Sihapanya, Ryan Hazelton, Claudia Quiñonez, Ericka Erickson, Savitha Moorthy, Liz Winograd, Heather Morado, Mark Tao, Cheryl Horney, Delia Fitzpatrick, Monique Guidry, Jessica Campos.

Welcome

Follow-Ups from Meeting with DEC (Yensing Sihapanya)

- DEC and CPAC discussed an annual MOU, LPC reporting and requirements, and a more formal budget process between CPAC and DEC.
- DEC funds are only for the LPC Coordinator.
- DEC requested that CPAC provide clarity about what CPAC specifically needs from DEC staff as “resources”.
- Voluntary Temporary Transfer of Funds (VTTF) – this has been under DEC and will now be under CPAC as the LPC.
- Bylaws need to be updated to reflect expectations and ensure DEC is referenced appropriately.

DEC Presentation at July 10, 2025 CPAC Meeting (Yensing Sihapanya)

Identify information that CPAC is particularly interested in hearing about.

- Executive Committee members discussed the timing of the City budget. CPAC members need to see the budget before knowing what they want to ask Ingrid at the CPAC meeting.

Orientation to UPK Budget (Dr. Ericka Omena Erickson)

- Ericka reviewed the 3 Rounds of UPK funding, extended to June 2027.
- There is \$820K received of \$880K total granted so far.
- Leading the work at DEC is Heather Barondess, and at SFUSD it has been Drew Giles.
- UPK Steering Committee and Workgroup reconvenes June 11.

Here is the link to this spreadsheet: <https://docs.google.com/spreadsheets/d/1yfZwXhyQ-9TRymC7g2jP7hqv2aG8jkFO/edit?usp=sharing&oid=104927188186592225059&rtpof=true&sd=true>

Starting CPAC 2025-26 Budget Process (Mark Tao, Yensing Sihapanya)

Discussion to begin list of basics and wish lists.

- Executive Committee aims to vote on the 2025-26 CPAC budget at the June meeting, then take it to Full CPAC Membership for a vote at the July meeting.

CPAC Committees (Melanie Hopson)

Plan for reviewing CPAC committees.

1. Fall 2024 all committees submitted goals. How do you want to end that? A few sentences of accomplishments? Room for improvement? July meeting report out by committees?
 - a. Ideally each committee would review goals 2 times year so they can adjust if needed to meet goals.
 - b. Report out – key achievements, milestones, during year.
 - c. Include cadence of meetings – when were they canceled etc?
 - d. Set expectation for committees FY25-26.
 - e. Accountability – did committees make progress or not?
2. Doing governance reset starting July 1 – committees become workgroups. Change while CPAC bylaws revisions are in place.
3. Bylaws – “The scope and purpose of these Committees is reviewed annually at the Executive Committee and recommendations for continuance or elimination made to the Council at the January meeting. How go about assessing whether a committee is still needed? Maybe change # of times they meet? Amount of time?
 - a. Yensing – survey form for all members to fill out. To assess committees time needed.

Committee Updates

Membership Committee

ACTION: Vote to move forward with Hayley Kriss of SF Dept of Public Health for consideration to the Board of Education to fill the “public agency” seat for CPAC, as recommended by the CPAC Membership Committee.

- Heather Morado motioned to move Hayley Kriss to the BOE for final approval as a CPAC member. Yensing Sihapanya seconded the motion. All were in favor. None were opposed. None abstained.

Legislation – June 12 – Ingrid is presenting budget to the Budget and Appropriations Committee. June 12 CPAC is participating in a rally. 10-11:15am- City Hall steps.

Black Children/Families- Committee is preparing for the May 31 Black Educators Symposium.

Workforce- Committee has been hearing from many San Francisco Workforce pipeline programs to secure baseline information about what is out there to support educators.

Title 5- talk about VTT Melanie check for deadlines for VTT.

UPK mixed delivery- June 11 Workgroup meeting.

Adjournment

Next CPAC Executive Committee Meeting: June 25, 2025 from 9:30-11:00am