



# CHILD CARE PLANNING & ADVISORY COUNCIL

CPAC Executive Committee | March 26, 2025 | 9:30 – 11:00am

## MEETING NOTES

### Welcome

**Introduce Ericka O. Erickson, Strategy & Policy Manager** (Yensing Sihapanya)

### CPAC Budget Updates

 (Yensing Sihapanya, Mark Tao)

- DEC informed CPAC that in addition to LPC funding, there is \$100,000 from DEC in funding; expires June 30, 2025.
- CPAC Treasurer Mark Tao presented a budget modification that will fully utilize DEC/LPC funds.
- CPAC is receiving 3 Rounds of UPK funds totaling approximately \$890,000. Savitha Moorthy communicated the need to coordinate the UPK work and budget with the overall CPAC work and budget.
- Ericka Erickson communicated the need for CPAC to strengthen its communication infrastructure, including email, website, integration with social media. A budget consideration for next fiscal year.

**VOTE: Yesing Sihapanya motioned to approve the budget modification.** Heather Morado seconded the motion. All were in favor. None were opposed. None abstained.

### Discuss: Calendar Rhythm for CPAC Years

 (Yensing Sihapanya, Melanie Hopson)

Committee members discussed sessions to plan for the 2025-26 CPAC year. Suggestions:

- Conduct a session on how CPAC measures success, achievements, where there was progress in the past year.
- Connect the LPC mandates to other CPAC projects, e.g. zip code priorities, needs assessment. How to connect it with the UPK work?
- CPAC consider its role in advocacy during San Francisco city budget season.
- CPAC committees to communicate their ideas for content-related activities and/or events (e.g. forums, advocacy events, etc)

### Updates

 (Yensing Sihapanya, Melanie Hopson)

- Artificial Intelligence in meetings
  - San Francisco City guidelines for generative AI- fact checking, disclose you have used AI, don't enter sensitive info into AI.
  - CPAC Coordinator will use AI as a tool for meeting notes but will not publish the AI notes at is. CPAC will not allow AI note-taking tools from meeting participants in CPAC zoom meetings.
- Week of the Young Child- DEC is not planning a recognition event for teachers. DEC is funding FRCs to do community events and open houses.

- Zip code priorities
  - CPAC has an annual mandate to establish zip code priorities (Priority 1,2,3). The overarching purpose is to allocate newly available funds towards early learning and care services, based on greatest need (highest priority).
  - Early Learning Needs Assessment Tool (ELNAT) data is not available. DEC does not have any data that would make a big difference this year.
  - Most LPC's are keeping the same priorities since we all have the same data. For CPAC, whatever was approved for last year will still stand for this year.

**VOTE – Yensing Sihapanya motioned to use same zip code priorities this year because there is no new data.**

Cheryl Horney seconded the motion. All were in favor. None were opposed. None abstained.

**Review [Executive Committee Goals](#)** (Yensing Sihapanya)

- Committee members reviewed Executive Committee goals and progress.
- Track what is being accomplished under each goal.

### **Committee Updates**

**Black Children/Families-** Black Educators Symposium on May 31 at the Lake Merced boathouse. Committee is confirming speakers and working on invitations.

**Title 5-** Working on advocacy about the ending of Hold Harmless. Transparency and discussions need to be clear to the membership and the community. And not just about money but policy like enrollment % for full funding.

**Legislation/Public Policy-** Met with Kunal Modi, Chief of Health, Homelessness and Family Services about child care to revitalize downtown. Also meeting with the Tenderloin coalition about participating organizations' needs. They are coordinating an effort and ask to approach DEC.

**VOTE BY EMAIL:** CPAC Executive Committee will vote via email about \$15 million ECE initiative to stabilize vulnerable families pregnant or with children 0-5, including in Tenderloin Early Childhood Education (ECE) centers, to enable better access to ECE and increase kindergarten readiness rates.

**Membership-** moving forward with amending CPAC bylaws, working to organize structural pieces for committees, applications for vacant seats are being moved forward.

### **Workforce-**

**UPK Mixed Delivery-** Reactivation of Steering Committee who has been meeting 2 times/month. Creating clarity about the goals for UPK Mixed Delivery planning grant. DEC and SFUSD own the work. UPK Steering Committee makes recommendations and holds accountability.

**Unidos for ECE Alliance-** they are currently researching structure, proposing cadence of meetings. They will soon open up the committee for people to join.

*Next CPAC Executive Committee Meeting: April 23, 2025 from 9:30-11:00am*