



CHILD CARE PLANNING & ADVISORY COUNCIL

CPAC Executive Committee | Feb 26, 2025 | 9:30 – 11:00am

MEETING NOTES

Participants: Savitha Moorthy, Liz Winograd, Yensing Sihapanya, Cheryl Horney, Ryan Hazelton, Heather Morado, Pat Sullivan, Mark Tao, Claudia Quiñonez, Monique Guidry.

Welcome

March 12, 2025 - CPAC Member Retreat – Agenda (Yensing Sihapanya)

- The retreat is for CPAC Members.
- Idea: pre/post survey – how are CPAC members feeling about CPAC?
- Savitha volunteers to facilitate portions of the retreat.

CPAC Mid-Year Budget Update (Yensing Sihapanya, Mark Tao)

UPK Funds Interest:

- Approx. \$400K in UPK funds is set up for interest. YTD- earned about \$6,500 on interest so far.
- Interest is supposed to be used for UPK related activities. Don't need to report the interest income. But it is supposed to be spent on the funds purpose.
- New CPAC Strategy/Policy Manager to do a monthly reconciliation with UPK expenses.

CPAC and DEC Funds:

- DEC is funding CPAC around \$80K this year.
- CPAC to meet with Ingrid Mezquita of DEC for some funding asks.
- Procedure- at the beginning of a fiscal year CPAC approves a budget. Once a budget is approved by CPAC it is **locked**. With the help of Children's Council CPAC can track year to date actual spending and do projections throughout the year.

UPK funding:

- Savitha gave an update/overview on UPK funds.
- We send expenditure reports 2 times a year to CDE. Would be good to have monthly expense reports.
- 3 rounds of funding. CPAC has currently received all of Round 1 (\$291,992) and 45% of Round 2 (\$133,100)
- Question- Is the goal of UPK funding limited to planning for universal access or is there any way that program quality or analysis of KRI implementation could be included? Answer- As long as we connect activities to overall goal and aim of UPK and have approval to spend on allowable expenses it can usually be approved. Better to get permission rather than forgiveness – forgiveness might not be available.

- Village Well Parenting/Ed Center has been contracted as facilitator for UPK work. They will facilitate a planning process for shared understanding of SFUSD PK expansion, ensuring stakeholder input, community engagement, UPK Workgroup meetings, arranging for the Workgroup to have presentations on relevant topics, community listening sessions.

CPAC Fundraising and Spending Conversation (Yensing Sihapanya)

- Platinum funding update- the work is funded until March. End of March – raise money for Platinum. Or discontinue.
Potential work for Platinum- doing a town hall with Mayor and Chief of Social Services; Downtown Initiative.

Black Educators Symposium- current plan is to host it at the end of May at a Park and Rec property. 50 people. Yensing and Black Children Committee co-chairs are discussing funding potentials.

Discuss: CPAC Committee Chairs & Leadership (Yensing Sihapanya)

CPAC Membership Committee Recommendations re: Committee chairs:

- “Each committee has no more than 2 co-chairs”. DISCUSSION:
 - Maybe a Member is the Chair and then a non-member is a “Vice-Chair”?
 - This is a bylaws issue. Think about city commissions – do CPAC committees need to start to act like city commissions? How does CPAC govern ourselves and facilitate meetings?
- “Each chair can lead no more than one committee”.
- The term of a committee chair is 3 years. Keep mentorship going within CPAC.
- A CPAC Member can be both an Officer and a chair of a committee.

CPAC Membership Committee Recommendations re: Criteria for New Committees:

- Must write up a needs statement for the new committee
- Must identify a chair and/or co-chair
- Does it fit the vision/mission of CPAC?
- Does it fit the priorities of the latest CPAC Strategic Plan?
- What is the current capacity of CPAC to support the committee?

DISCUSSION:

- How do we encourage people to participate in committees?
- Committees to be focused on core of CPAC Strategic Plan.
- Establish 4-5 core committees. Others are time limited for a year and are “ad hoc”. Ad hoc can be renewed on an annual review
- CPAC membership is not representative of all the constituent groups and is comprised mostly of administrators. The power of CPAC committee chairs will share that same level of power. Can you imagine how this might become undemocratic?

Hiring CPAC Strategy and Policy Manager Update (Yensing Sihapanya)

CPAC has hired Ericka Erickson, an experienced ECE professional. Ericka starts on March 3, 2025.

Committee Updates

Black Children/Families-
Legislation/Public Policy-
Membership-
Title 5-
Workforce-
Unidos for ECE Alliance –
UPK Mixed Delivery-

Open Items

Adjournment

Next CPAC Executive Committee Meeting: March 26, 2025 from 9:30-11:00am