



CHILD CARE PLANNING & ADVISORY COUNCIL

CPAC Executive Committee | Jan 22, 2025 | 9:30 – 11:00am

MEETING NOTES

Participants: Yensing Sihapanya, Ryan Hazelton, Heather Morado, Monique Guidry, Cheryl Horney, Pat Sullivan, Savitha Moorthy, Mark Tao, Liz Winograd.

Welcome

CPAC Mid-Year Budget Review (Yensing Sihapanya, Mark Tao)

- Welcome to the newly elected CPAC Treasurer- Mark Tao.
- Mark spoke with Children's Council financial leadership, asked for Children's Council to donate their 10% fee to CPAC. Children's Council declined. Mark is scheduling a meeting to go over all CPAC financial items.
- Executive Committee members discussed and decided to ask DEC for extra funds for CPAC Coordinator salary to free up money to go to unrestricted line items.
- UPK co-chairs will do a quick presentation at the Feb CPAC meeting about allowable expenses for UPK. There is some confusion about how the money can be spent.

VOTE- Liz Winograd motioned for approval of the mid-year budget revision. Ryan Hazelton seconded the motion. All were in favor. None were opposed.

March 2025 [CPAC Member Retreat](#)- (Yensing Sihapanya, Heather Morado)

Discussion:

- Retreat will be for appointed CPAC Members only.
- Focus of retreat: Strengthen the core membership of CPAC. Move forward together with more clarity of CPAC Member roles and CPAC direction. Encourage engagement with other Members and with those who appointed each seat. Role of CPAC, expectations of Members, what we can do collectively.

Location: Southeast Community Center.

Time: 9:30am – 1:30pm – with a working lunch.

ACTION ITEMS:

- Yensing – start looking for a facilitator

CPAC Committee Chairs & Leadership- (Yensing Sihapanya)

- Discussion about expectations re: committees and chairs:
 - What are the chair/co-chair roles?
 - How many people can serve as co-chairs of one committee?

- What are the terms? Expectations?
- Can people hold an officer role and a committee chair role?
- How does CPAC determine to set up a new ad hoc committee? Criteria?
- Cultivate a new leadership pipeline. Apprentice opportunities for new emerging leaders.
- Succession planning and sustainability.

ACTION ITEMS:

- Take these questions to Membership Committee to make recommendations.

Budget Advocacy, Establishing Budget Priorities- (Yensing Sihapanya)

More discussion needed about the process for setting budget priorities as CPAC.

- How to conduct advocacy in the City? Who is part of it? How can voices be included?
- How are the decisions for what to support made?
- Does CPAC want to produce an annual platform?

Updates (Yensing Sihapanya)

- **Hiring CPAC Strategy and Policy Manager (consultant)** – first interviews are this week. Second interviews with Savitha/Amie first week of Feb. Use week in-between for reference checks and asking for some short presentation.
- **Latino Children Ad-Hoc Committee-** Claudia Quiñonez and Yohana Quiroz co-chairs.

Committee Updates

- **Legislation/Public Policy-** site visits with Supervisors sooner than later. Meet with Lurie asap. Committee assignments were released. Most important for us in budget committee.
- **Membership-** committee is recommending someone move forward to their Supervisor for membership appointment. Discussing next steps when CPAC Members are not participating.
- **Title 5-** licensing coming in Feb.
- **Workforce-** DEC coming in Feb.
- **Black Ad Hoc-** next month is Pat's last month as CPAC member. Will be co-chairs with CPAC Member Delia Fitzpatrick. Working on two activities – Black Child Symposium and CPAC Member Survey to ask question about what orgs are doing to support Black children and families.
- **UPK Mixed Delivery-** convened Steering in Dec. Next point of business is logic model and theory of change with a facilitator. Will be spending UPK funds faster when facilitator and CPAC Strategy and Policy Manager are on board.

Open Items- No public comments.

Adjournment

Next CPAC Executive Committee Meeting: February 26, 2025 from 9:30-11:00am