



CHILD CARE PLANNING & ADVISORY COUNCIL

Membership Committee | Jan 15, 2025 | 2:00 - 3:00pm

MEETING NOTES

Welcome

Current and Upcoming Member Seat Vacancies (Melanie Hopson)

Review applications & inquiries / Decide who to move forward

- 2 consumer seats – vacant
- Application received for discretionary- Membership Committee is going to recommend applicant for membership.

Chronic absences –

- Member – BOE, discretionary, terms out Oct 2025 (has missed or been on zoom for 6 out of 9 last meetings)
- Member- BOS President, public agency, terms out 2027 (has missed or been on zoom for 7 out of 9 last meetings)

Mentoring for New Members (Heather Morado)

- System are in place for onboarding new Member.
- Heather – draft some expectations and perimeters for mentorship.

CPAC March (?) Member Retreat (Heather Morado)

Membership Committee recommendations based on committee goals

- Time of retreat- Suggest 9:30am – 1:30pm with a working lunch.
- All topics should tie back to the CPAC Strategic Plan.

CPAC Directory of Orgs/Agencies for Advocacy Uses (All)

- Who is who in the City? Gather info in a slower month.
- Heather – will check on progress with DEC and DCYF.

Welcoming CPAC Newcomers / Refreshing the Pool (All)

- What is the journey for a new person? How do they get welcomed further into the door?
- Yensing to acknowledge new people at CPAC meetings?

- On zoom chat, if you are new put your name and workplace in the room.
- Brochure (tri-fold) of what CPAC is? Who is involved? Who can be involved?

ACTION ITEMS

- Heather will email Yensing, Liz – need to make a decision about chronic absences.
- Melanie will email Ben and Jon about if they want to be considered for a 2nd term in March 2025.
- Heather – draft some expectations and perimeters for mentorship.
- Melanie – draft a brochure for CPAC.

Adjournment

Next Membership Committee Meeting: Wednesday, Feb 19, 2025; 2:00-3:00pm