



# CHILD CARE PLANNING & ADVISORY COUNCIL

Membership Committee | July 17, 2024 | 2:00 - 3:00pm

## MEETING NOTES

### Welcome

### Membership Committee Goals Review

1. Fill the vacant seats for BOE and BOS.
2. Create application templates and establish seating processes.
3. Drive membership expectations and accountability.

### Membership Seat Vacancies

#### Board of Supervisors:

District 7 Melgar – discretionary (was Mona, Melgar talking to Delia Fitzpatrick)

District 4 Engardio – child care provider (Claudia Quinonez is applying for that seat)

**Board of Education:** one vacancy for child care consumer

**BOE-** try for 8/23 docket to get voted upon 9/10.

Mina Kim- BOE

Needs to be reappointed. Expired March 2024. Eligible for one more 3 year term.

Absent Apr,May,Jun,Jul CPAC meetings.

Maria Duana- BOE

Needs to be reappointed. Expired March 2024. Eligible for one more 3 year term.

Owen Velez – BOE

Seat expires Oct 2024. Not eligible for another term. Absent Apr,May,Jun,Jul CPAC meetings.

He is not eligible to renew. Find a consumer.

Rosario Villasana- BOE

Seat expires Dec 2024. Eligible for one more term. Absent Apr,May,Jun,Jul CPAC meetings.

Cheryl Horney – BOE

Seat expires Oct 2024. Mark Tao of Wu Yee wants to apply for membership.

Kerrie Perata – from Wu Yee also.

### How does Membership Committee recruit consumers?

- Ask people if they have children in child care?

- Parents of Public Schools
- Parent Voices
- What areas need strengthened? Hold place for diversity. Areas of support as group?
- Board of Education – Craft an announcement – we need applications by Aug 9.

HSA is missing a Member seat – CPAC already has DEC, DPH, SFUSD, HRC, DCYF

### **CPAC Calendar for 2024-2025 (review and comment)**

#### ACTION ITEMS:

Melanie – create directory of CPAC members and their contact info.

Melanie – at bottom of calendar, add a box that says then the committees meet each month.

#### ACTION ITEMS:

Melanie – communicate with Delia about vacant seat District 7

Melanie – email Mina Kim about participation and reappointment

Melanie – clarity on website - application doesn't guarantee acceptance, link to City application is not CPAC application.

Melanie – write email template for when member's seats are expired.

Yensing – send email to Owen about participation.

Yensing – send email to Rosario about participation.

Yensing – create a flyer for recruiting new members who are child care consumers

Heather – email Mark sharing Wu Yee already has 2 reps

Heather – work with Melanie to get the applications out for review, send to BOE docket.

Heather - put together a rating system.

*Next Membership Committee Meeting: Wednesday, Sept 18, 2024; 2:00-3:00pm  
\*Please note that all CPAC meetings are canceled in August – enjoy your summer!*