



CHILD CARE PLANNING & ADVISORY COUNCIL

CPAC Executive Committee | June 26, 2024 | 9:30 - 11:00am

MEETING NOTES

Participants: *Yensing Sihapanya, Monique Guidry, Jon Skolnick, Heather Morado, Liz Winograd, Jessica Campos, Pat Sullivan.*

Welcome

Discuss: CPAC Officers and Elections – timing, candidates, process

- November 2024- ask members for nominations of others, or self-nominations for Officer positions. According to the CPAC bylaws, Officers can serve 2 years in a row.
- December 2024- vote on Officers.

VOTE to Approve: CPAC 2024-25 budget

Jon Skolnick motioned to approve the CPAC 2024-25 Budget. Monique Guidry seconded the motion. All were in favor. None were opposed.

Discuss Special Session: CPAC Committees and Leadership Perimeters for Decision-Making, Informing, Voting, Expectations and Goals for CPAC Committees

- There are no CPAC committees or meetings in August.
- Executive Committee recognizes the need for a special session “retreat” to spend dedicated time on:
 - Decision-making matrix and guidelines
 - Expectations of Members, accountability, calendar
 - Revisiting CPAC strategic plan and aligning committees to the work

ACTION ITEMS:

Melanie – find time for Executive in-person meeting. 2 hours, in-person.

Updates

- **Fiscal Agent Changes-** CPAC is in the process of moving money back from Family Connections to Children’s Council. Jenny Lam will coordinate an agreement between Children’s Council and CPAC.
 - The 3 buckets of funding are 1) UPK, 2) LPC Coordinator, 3) unrestricted funds that CPAC raises.
 - Once money has moved to Children’s Council, Melanie will contact Jon to set up monthly systems.

- **VOTE:** Contingent upon completing an MOU agreement of expectations between CPAC and Children’s Council as the fiscal agent, Jon Skolnick motioned to move CPAC funds back to Children’s Council and to re-evaluate the fiscal agency in January 2025 mid-fiscal year. Liz Winograd seconded the motion. All were in favor. Yensing Sihapanya recused herself due to relationship with Family Connections.
- **CPAC Coordinator Hiring and Next Steps-** talk about this in July.
- **SF Budget-** the Mayor has not signed the budget yet. Over 100 people showed up at City Hall on June 13 and 21 for public comment at Budget and Appropriations Committee. ECE community would like to collaborate with DEC to find solutions and spend down money. Sept 19 – hoping to do a town hall of all 5 mayoral candidates to ask about ECE in San Francisco.

Committee Updates

- **Legislation/Public Policy-** see above about “SF Budget”
- **Membership-** Heather and Melanie generating documents, will circulate before next Exec Meeting.
- **Workforce-** DEC is going to enter into a contract with Berkeley CSCCE to use the SEQUEL tool to assess workforce conditions. This will take at least a year. They are not going to put funding towards workforce conditions until after that time.
- **Title 5-** reps from CDSS and CDE did a robust Q&A. Answered questions with Graham about SF Pilot policies and procedures. Budget is pretty good at State Level this year. Big issue will be Hold Harmless after next year, and how to address that.
- **Black Ad Hoc-** Working on a work plan for the year. Align with CPAC’s strategic plan, needs assessment. Want to include DCYF’s strategic plan.
- **UPK-** conversation with Melinda about how to move the work forward. CPAC needs to make sure community is a part of it. UPK work to be held within CPAC as a subcommittee with a standard structure.

Open Items

Adjournment

Next CPAC Executive Committee Meeting: July 24, 2024; 9:30-11:00am.