



CHILD CARE PLANNING & ADVISORY COUNCIL

CPAC Executive Committee | May 22, 2024 | 9:30 - 11:00am

MEETING NOTES

Participants: Yensing Sihapanya, Liz Winograd, Heather Morado, Mona Malan, Pat Sullivan, Jon Skolnick, Cheryl Horney, Monique Guidry

Notes by: Melanie Hopson

Welcome

Discuss: DEC budget and \$500 million reserve

CPAC Budget- closing 2023-24 budget / creating 2024-25 budget

- Liz, Yensing, Jon and Melanie will work together to investigate the discrepancies in the CPAC budget, including reviewing pledged funds and ensuring all original pledges were received.

Discuss: CPAC Committees and Leadership Perimeters for Decision-Making, Informing, Voting

- Issues were raised about CPAC decision-making and who has a say, when, and how. e.g. decisions about press releases, or bigger financial agreements with contractors or vendors.
- It was suggested that the Executive Committee have a special session (retreat?) this summer for longer discussion of these issues, then write up the protocol and bring it to Full Membership.

Updates

CPAC Coordinator Hiring and Next Steps:

- Melanie will remain as the CPAC administrative support and CPAC will hire a strategist to work on UPK and CPAC.
- Liz suggested collaborating with Graham and Jenny at DEC to plan a strategic CPAC role and post a job description in August/September.
- Jon volunteered to support with the creation of a job description.

CPAC UPK Coordinator

- Alyson Suzuki's UPK contract with DEC ends June 30, 2024. DEC is currently hiring a UPK Manager.
- Melinda Day's UPK contract with CPAC ends June 30, 2024. Yensing and Liz are reviewing the FY25 scope of work and creating a new agreement with Melinda.

Platinum Advisors Update- Current contract ends June 30, 2024.

- Supervisor Melgar is leading a resolution related to free child care up to 1 year at 200% of AMI, to bring workers back to downtown. [Press release](#) will go out in next few days.

- Supervisor Melgar introduced a resolution urging DEC to create strategy for spending resources, investing in child care for SF residents. Invitation to provide public comment on June 4 BOS meeting.

LPC Zip Code Priorities

- San Francisco zip code priorities are due to CDE/CDSS May 30, 2024.
- Mona Malan was acknowledged for her significant contribution to this process, and the group agreed to find additional data specialists to assist this process in the future. It was also suggested that the DEC data team could support in the future.
- **VOTE:** Jon Skolnick motioned to approve the zip code priorities. Heather Morado seconded the motion. All were in favor. None were opposed.
- CPAC Full Membership will be informed about the zip code priorities at the June meeting.

Committee Updates

Legislation and Public Policy Committee – A town hall with mayoral candidates is being planned for early Fall, with a small team working on developing survey questions and one-on-one interview formats.

Workforce Committee – Jennifer Delos Reyes talked in the last Committee meeting about Quality assessments and improvements.

Membership Committee – working on goals and priorities for Membership, seating people in vacant BOS seats, creating a standard flyer to distribute regarding open seats and next steps.

Black Ad Hoc Committee – Following up with AAPAC for potential collaboration, finding ways to support black families and the children they serve.

Title 5 Contractors – Susan Jeong of DEC gave an update on Education Pathways

Open Items

DEC is planning to have child care summit in the Fall which will include celebrations like a Provider Appreciation Event.

August CPAC Meetings –The committee agreed to cancel all CPAC meetings for August to observe summer recess.

- **VOTE:** Mona Malan motioned to cancel all August CPAC meetings. Liz Winograd seconded the motion. All were in favor. None were opposed.

Adjournment

Next CPAC Executive Committee Meeting: June 26, 2024; 9:30-11:00am.