



CHILD CARE PLANNING & ADVISORY COUNCIL
CPAC Executive Committee | Wednesday June 28, 2023 | 9:30-11:00AM

MINUTES

Committee Member Attendees: *Liz Winograd, Yensing Sihapanya, Naeemah Charles, Monique Guidry, Mona Malan.*

Welcome

Action : approve May 16, 2023 Executive Committee minutes

(April 26 minutes are missing as CPAC Coordinator was absent)

- Yensing Sihapanya made a motion to approve the May 16, 2023 Executive Committee minutes. Mona Malan seconded the motion. All were in favor. None were opposed.

Action: CPAC FY24 Budget Review, Process and Approval

- Executive Committee members discussed the FY24 budget. Executive Committee will vote on the budget; the Full CPAC Membership does not need to vote on the budget.
- Graham Dobson of DEC is approving all CPAC invoices before payment from Children's Council.
- Members discussed adding \$25K-30K to the budget for political consultants or for lawyers to make policy changes to Prop C.

Discussion: Agenda ideas for July 12 CPAC Full Membership Meeting(zoom)

Executive Committee members decided upon the following for the July 12 CPAC Full Membership meeting:

- The July 12 meeting will be in person. The August meeting will be canceled for summer break.
- 0-5 Mapping Project – ask Ryan Hunter or Melanie Palacios to share the framework. Ask the CPAC community for feedback.
- Strategic Plan Update
- UPK Mixed Delivery Update
- Policy and Legislation Update – City budget update
- Prop C - overview of what happened with Baby Prop C; thank the ECE community.

CPAC Policy and Administration Coordinator Hiring Update

- Interim CPAC Coordinator Melanie Hopson gave a hiring update:
 - 12 people have applied to date.
 - 2-3 are qualified to be interviewed or pre-screened.

- The job postings stay up until July 9. Assess by June 30 to see if want to go longer.
- Hiring Committee will conduct interviews – Liz, Naeemah, Cheryl, Yensing.
- Process of interviewing:
 - Phone screening for 10-15 mins.
 - 1st round interview– 2 or 3 of committee members.
 - 2nd round interview – 2 or 3 of committee members + skills test. Yensing volunteered to draft a skills test for 2nd interview.
 - Interviews by zoom. All of hiring Committee will be in both interviews.

Discussion: Priorities for Liz’s monthly discussion with Ingrid (June 29)

- Given pressure from the City to spend Prop C funding, how is that influencing DEC’s strategy?
- New budget for increased cost per child for infant/toddler.
- Support for FCC’s- so many are not in ELS and are not supporting that population.

Updates and Overviews for:

- Strategic Plan- Liz Winograd
- UPK Planning- Steering Committee Members – Melinda sent formal copy of the UPK plan to the State. Amie and Melinda will figure out regular reporting. UPK info is going on the CPAC website in a few weeks- agendas, zoom recordings, etc.
- 0-5 Mapping- Naeemah Charles- community needs to get comments to Ryan by Friday. For the first 1.5 months doing collective vision for ECE, FRC, DEC, SFUSD, Policy Coalition. Look over what got sent out in the next 2 days. Framework is wholistic, concrete.

Discussion: Stipends for CPAC Members

CPAC Bylaws: *Article XIII: Compensation. With the exception of consumer and provider members of the Council, members of the Council shall not be compensated, nor shall they be reimbursed for any expenses. Upon approval by the Council, each consumer or provider member may receive a stipend of no more than \$50 per meeting, not to exceed \$600 annually, from funds provided to the Council by the State of California.*

- Executive Committee members decided to send an email to CPAC Members letting them know about the availability of the stipend if there is no other dedicated funding for Providers to attend CPAC meetings (e.g. usually Centers are already paying for substitutes)
- Create a google form to collect info – name, agency, date of meeting, what the stipend would cover (staff time, sub time not covered by other funding sources)

10:40am CPAC Committee & Project Updates (Discussion)

- *African American Children Ad Hoc*
- *Legislation & Public Policy- Baby Prop C* - won’t impact baseline, will use interest accumulating during balance. Board of Supervisors said there will be a mid-year budget with DEC about spending more money. ECE community to agree upon a list to present to DEC to include in mid-year budget. Items to benefit FCCs and include FCCs in the compensation.

- *Workforce*
- *Title 5 Committee*

- *Strategic Plan*
- *Needs Assessment*- is with graphic designer. Finished within a week.
- *0-5 Mapping*
- *UPK Mixed Delivery*

11:00am Adjournment

Next CPAC Executive Committee Meeting: July 26, 2023, 9:30-11:00AM