

CPAC Membership Meeting Minutes December 13, 2017



Members Present: Bev Melugin, Candace Wong, Elaine Merriweather, Fonda Davidson, Graham Dobson, Gretchen Ames, Kelly Dotson, Laura Moye, Licette Montejano, Lisa Lee, Mario Paz, Matt Pemberton, Mona Malan, Monica Walters, Sara Hicks-Kilday, Sheila Norman, Winnie Kong.

Members Absent: Claudia Quinonez, E'leva Gibson, Jane Evans, Karin Little, Nur Je Khalique, Sonia Valenzuela.

Non-members Present: Shirley Toy, Owen Velez, Sandee Blechman, Judith Baker, Jennifer Curran, Easter Calvit, Jennifer Curran.

Meeting Chair: Elaine Merriweather

Minutes prepared by: Tony Tyson

The meeting was called to order @ 9:15am

CPAC Chair Report- Elaine Merriweather

- CPAC Membership Retreat Debrief- CPAC Members
 - CPAC Meeting Recommendations- Tony Tyson
 - We had a very productive annual retreat with the main focus being on our State & Local priorities and getting to know one another better.
 - Members made several recommendations on how we could improve our monthly meeting to allow for more meaningful and deep conversations. In addition, a desire to have an extended all members only meeting in-lieu or as part of the Executive Committee Monthly Meeting.
 - After a brief discussion it was suggested that we bring this back to the group for further discussion at the January 2018 meeting.
- Approval of November 2017 minutes- **(ACTION ITEM)**
 - Laura Moye made a motion to approve the minutes Graham Dobson second the motion all were in favor, none were opposed and there were no abstentions.

CPAC Membership Update- Tony Tyson

- Officer Nomination Process and Voting **(ACTION ITEM)**
 - Tony Tyson presented the ballot to vote in the slate of CPAC officers for 2018 and invited any member who would like to be added to please raise their hand. Seeing none, the members voted and unanimously appointed the following members to serve as CPAC Officers in 2018: Monica Walters, Chair; Elaine Merriweather, First Vice Chair; Matt Pemberton, Second Vice Chair; Gretchen Ames, Secretary; and Kelly Dotson, Treasurer.

Revised State & Local Public Policy Platform- **(ACTION ITEM)**- Sandee Blechman

- **State Public Policy:** Sandee Blechman discussed the State Policy Platform changes and additions based on feedback and a motion from the November 2017 meeting that included adding language that included facilities as a priority.
 - It was recommend that committee revise the ask to be more general regarding facilities vs. specifically focusing on CDE's revolving loan fund.
 - Language suggestion would be to reallocate unspent funds for one-time grant funds to be used to develop, expand, renovate and/or procure facilities.
- **Local Public Policy:** Sandee Blechman discussed the local budget ask and allowed for the CPAC members and community to provide feedback.

"Setting and driving the child care agenda for San Francisco's children and their families"

- Following a lengthy discussion there was consensus that \$100 million was not enough to address the current needs and fully implement the city-wide plan; and that we needed more information and data to determine the full amount needed.
- As a result of the conversation the following motion was made by Sara Hicks-Kilday: CPAC will make a substantial financial ask that is data informed and integrates the pillars of workforce, access, and facilities through an equity framework for high quality early care and education.
 - Lisa Lee seconded the motion, all were in favor, none opposed and no abstentions.

CPAC Committee Reports (as needed):

- Workforce Committee- Sara Hicks-Kilday
 - We are meeting after this meeting. We will be discussing pathways and how low wages are impacting student enrollment in early care and education.
- Needs Assessment Committee- Graham Dobson
 - We are in the final review stages of the Needs Assessment.
- OST Committee- Matt Pemberton
 - Good meeting last month with an increased participation, Mission Graduates OST Coalition Excel group.
 - We are meeting on December 18th and will be talking about a lot of the same issues that are impacting 0-5 including workforce crisis, low state reimbursement rates, and the ongoing fee policy that is being implemented by Excel programs in San Francisco which have created equity and affordability issues for families.
- CDE Contractors Committee- Fonda Davidson
 - We had a wonderful meeting at LIIF with CDE regarding the revolving loan program and expressed the need for this to be a grant program. The staff said that they would communicate that back to the department and seemed to be in agreement that the loan program is not working.
 - The next meeting will be on the 3rd Thursday in January at Children’s Council from 3:15pm-5:00pm.

Public Agency Reports (as needed):

- **Office of Early Care & Education (OECE)**
 - September Jarret, Director of OECE asked that we take a moment to recognize Mayor Ed Lee who was a champion of children and families in San Francisco and created the office.
 - OECE will be hosting a Preschool Fair on Thursday January 11th at the Hall of Flowers (County Fair Building) from 6:00pm-8:30pm. ELS programs will be able to table and talk about their programs with the community. If you would like more information please contact Maya Castleman at maya.castlman@sfgov.org and Tony Tyson will send out the flyer to everyone.
 - In response to input from the field regarding unforeseen challenges in matching families to sites accepting ELS vouchers that have availability; OECE has introduced a preschool limited term enrollment process to expedite the enrollments process from Dec 6, 2017 – February 6, 2018.
- **First 5 San Francisco**
 - Appreciation for the directors who provided feedback at the early childhood mental health input session, that work is moving forward.
 - Matthew Rector is moving to Santa Barbara County and we have two openings for QRIS Regional Data Manager who will need to know 4 different databases over 8 counties; and a Coordinator for the QRIS.

- Director/Administrators next meeting will be on January 30, 2018 to discuss the changes to the QRIS and the assessment system for this year and next year.
- **Department of Children, Youth and Their Families (DCYF)**
 - Working on finalizing decisions for funding awards and are still on track for announcements on February 5th
- **City College of San Francisco (CCSF)- Sheila Norman**
 - Registration for the Spring 2018 semester now open.
 - JVS/Wu Yee Pathway recruiting 18-24 year old students into a college/work program for more details contact Christine Sarigianis at (415) 782-6234.
 - Counseling and advising appointments are available on a limited basis beginning December 15, 2017 and will return to normal starting on January 2, 2018, contact PDP/TPP at 415 452-5605.
 - The department was approved for a regional teacher preparation and recruitment project to address teacher shortages at all levels in the SF Bay Area region, please contact Kathleen White at 415 239-3891 for more information.
 - CDEV @ CCSF is part of the Hellman Grant to develop an Educator Pathway from youth work to teaching, please contact Matt Pemberton, Executive Director, Sunset Neighborhood Beacon Center at 415-759-3690 or Kathleen White at 415 239-3891
 - FREECCSF is making a difference! College enrollment is up by 20% this year. Join the wave and register at www.ccsf.edu
 - There is a new Special Needs Pathway linked to CSD, Autism Pathway and SFUSD, Para-professional Pathway - contact Tracy Burt at 415-452-5171 or Christian Cuadra at 415 452-5605 for more information.
- **San Francisco State University (SFSU)- Licette Montejano**
 - The students are excited that the semester is over.
 - We closed the application for the SF SEED Program with over 280 applicants
- **Community Care Licensing (CCL)- Tony Tyson**
 - There was a recent regulatory change regarding the need for unobstructed views of infants during nap time and was effective immediately. Tony Tyson to send out detailed information to everyone regarding this change for both centers and family child care homes.

CPAC Representative Reports (as needed):

- **Our Children Our Families Council (OCOF)- Candace Wong**
- The last meeting was postponed and the last time we met was in September and are required to meet twice per year. The next big item that they are still working on that would have been discussed regarding a new Data system that would hold information about services across the city the audience being social workers and
- **Quality Consortium- Bev Melugin/Lisa Lee**
 - The next meeting will be tomorrow and the key take aways are that the State is still working on the modifications of the rating matrix, specifically around the qualifications of teachers and directors. The discussion tomorrow will be around the local response to the existing matrix. .
 - The Region is writing a concept paper about our high concern about governance issues and lack of local representation in decision making around multiple issues not related to the matrix including registry certification of training of coaches and the creation of standards without support for the field to meet those standards.
 - There is a push back coming from the 8 County Bay Area Directors of School Superintendents and the First 5 Directors who are taking a leadership role in making a strong statement for the need of the State to extend the decision making powers to local bodies.

- **DCYF Service Providers Working Group (SPWG)-** Matt Pemberton
 - SPWG has been working with Eddy Zheng, OAC Chair to try to coordinate and align SPWG and OAC. We are excited about the retreat to get members orientated to work of the field on January 30th from 4:00pm-8:00pm at the Yerba Buena Center.
 - Due to the timing of the CNA and the release of funding decision SPWG didn't feel that they were able to communicate effectively to help inform the last process. To avoid this we are developing work groups such as evaluation and other large scale areas that require additional thought before the next CNA.
- **OECE Citizen's Advisory Committee (CAC)-** Sandee Blechman (Graham Dobson reported)
 - The main topic at the last meeting was on a potential revenue ballot measure that would increase focus was on Yee and Kim introducing a potential ballot measure to for early care and education. In addition, Ashley Williams did an overview of the professional development and technical assistance system in San Francisco and the work of the advisory work group.
- **SF Child Care Providers Association-**Sara Hicks-Kilday
 - There was a thought of trying to get a legislative issues event in December, but after checking in with local and state legislators it was too hurried and we are now looking for a new date.
- **Budget Justice Coalition-** Tony Tyson
 - A letter was sent to the Board of Supervisors with recommendations that would improve the local budget process; including more time, more transparency, and more equity.
 - At the same time Supervisor Cohen had requested a study from the Budget and Legislative Analyst Office regarding best practices of the budget process from other cities.
 - One significant finding is that on average San Francisco has two weeks less than other major cities for the Board of Supervisors and community to provide input and influence the final budget.
 - A hearing regarding these findings is being held at City Hall today during this meeting.

Community Announcements- Open

- Condolences & Moment of Silence in honor of the passing of Mayor Ed Lee.

The meeting was adjourned by Elaine Merriweather at 11:02am.

Next Meeting: Wednesday, January 10, 2018 from 9:00am-11:00am