

REQUEST FOR NOMINATION TO THE SAN FRANCISCO CHILD CARE PLANNING AND ADVISORY COUNCIL

The San Francisco Child Care Planning and Advisory Council (CPAC) is seeking individuals who are interested in applying for appointment. For additional information, call Tony Tyson, CPAC Coordinator at (415) 355-3673.

Child Care Planning and Advisory Council (CPAC) Purpose:

The purpose of the San Francisco Child Care Planning and Advisory Council (CPAC) is to advise the Board of Supervisors, the Mayor, the San Francisco First 5 Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about early care and education (ECE) and out of school time (OST) issues. CPAC is legislatively mandated to serve as a representative advisory and planning body to maintain, expand and improve local ECE and OST services for 0 – 12 year olds; and the council provides links between government and the community to work to maximize the amount and impact of local, state, federal and private resources and funding for ECE and OST provision in San Francisco.

Child Care Planning and Advisory Council (CPAC) Powers and Duties:

Upon approval of the Board of Supervisors and the County Superintendent of Schools, to submit to the California Department of Education – Early Education and Support Division (CDE-EESD) changes in local priorities for the allocation of state child care and development funds. CPAC duties include conducting a Needs Assessment of ECE and OST needs every 5 years and comply with all guidelines issued by CDE-EESD. In addition, CPAC is responsible for reviewing ECE and OST policy issues; conducting research and analysis; making recommendations regarding CDE-EESD funding; and coordinating county-wide projects to assist the development and improvement of early education and OST services for ages 0-12.

Child Care Planning and Advisory Council (CPAC) Membership:

CPAC membership is comprised of 25 members from varied backgrounds who have demonstrated expertise and experience in early care and education and out of school time. Members are appointed by the Board of Supervisors and Board of Education. The Board of Supervisors and the Board of Education each appoint 12 members, and the President of the Board of Supervisors appoints one additional member for a total of 25 voting members.

Education Code Section 8499.3 mandates that membership composition is equal divided following five categories:

1. **Child Care Consumers:** parents or persons who receive or who have received ECE or out of school time services within the past 36 months (subsidized or unsubsidized; subsidies may be any tuition assistance, whether public or private, on an income-assistance basis);
2. **Child Care Providers:** persons who provide ECE or OST services or represent persons who provide child care services;
3. **Public Agency Representatives:** persons who represent a city, a county, city and county or local education agency;
4. **Community Representatives:** persons who represent an agency or business that provides private funding for ECE or out of school time services or who **advocate** for these services through participation in civic or community based organizations, but are not providers and do not represent agencies that contract with CDE-EESD to provide child care and development services;
5. **Members at discretion of Board or Superintendent:** persons from any of the above categories or outside of these categories at the discretion of the appointing agencies.

Along with these categories, San Francisco CPAC has specified that we nominate a diverse population within categories as well, specifying that we represent many types of providers, consumers, etc. (family and private child care, subsidized and unsubsidized parents, etc.) We also are always seeking to represent the San Francisco's spectrum of races, ethnicities, and sexual orientations.

The application process is as follows:

1. Applicants must submit the reverse side with an **application statement** to: Tony Tyson, CPAC Coordinator
Office of Early Care and Education, 1650 Mission Street, Suite 312, San Francisco, CA 94103 or Anthony.Tyson@sfgov.org
2. The Membership Committee will forward selected candidates to the Executive Committee for review.
3. If selected, member applications will be forwarded to Board of Supervisors or County Superintendent of Schools.
(Applications forwarded to appointing agencies do not guarantee appointment to CPAC).
4. New CPAC members will be invited to participate in an upcoming Child Care Planning and Advisory Council meeting as soon as their appointment is confirmed. (CPAC meetings are always open to the public and attendance is encouraged prior to appointment.)

All applicants will be informed of their status at each step of this process.

(Please see reverse side) →

CPAC's mission is to create and drive the child care and early education agenda to meet the needs of children birth to age 12 and their families in San Francisco.

This form and an attached applicant statement (see below) must be received by Tony Tyson, CPAC Coordinator, c/o OECE 1650 Mission Street, Suite 312 San Francisco, CA 94103 P: (415) 355-3673 E: Anthony.Tyson@sfgov.org

Name: _____

Address (circle: work or home): _____

_____ Zip Code: _____

Phone (day time): _____ Fax: _____

Phone (evening): _____ E-mail: _____

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) A strong commitment to advocating for increased quality child care services;
- 2) An ability to make information-based decisions; and
- 3) Excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly);
3. Participation in at least one CPAC committee (committees typically meet monthly);
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, ECE and OST providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer Child Care Provider
 Community Representative Public Agency Representative Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work? _____

What neighborhood or district of San Francisco do you live? _____

- Do you identify as: Male Female
 White/Caucasian African-American Hispanic/Latino Origin Asian/Pacific Islander
 Native American/American Indian Other: _____ Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender? Yes No Decline to state

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. ***Please list specific contributions you would make to the work of CPAC.*** We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages or applications without signature and date below. If you have questions, please call (415) 355-3673 to speak with Tony Tyson, CPAC Coordinator.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

Signature

Date

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